

**Iowa Protection and Advocacy Services, Inc.**  
**Board of Directors**  
**April 16, 2010**

Iowa Protection and Advocacy Services, Inc.  
950 Office Park Road, Suite 221  
West Des Moines, IA 50265

Wildwood Lodge  
11431 Forest Avenue  
Clive, IA 50315

**Friday, April 16, 2010 7:07 PM**

**BOARD MEMBERS PRESENT:** Lesa Niday, President; Scott Ourth, Vice President; Valerie Owens, Secretary; Rachel Dray, PAIMI Advisory Council Chairperson; John Winkelman; Lynne Hilgendorf, Fifth Member; and Lois Russell.

**BOARD MEMBERS ABSENT:** Michael Eide, Treasurer; and Karen Swenson

**PAIMI ADVISORY COUNCIL MEMBERS PRESENT:** Mary Chavez, Martha Shaw, Pat Crosley, Lance Baker

**STAFF PRESENT:** Sylvia Piper, Lori Hayden, Brian Niblo, Sarita Mullen, Jon Doidge

Introductions were made by all present.

**CALL TO ORDER:** Lesa Niday, President, called the April 16, 2010, Board of Directors to order at 7:08 pm.

**APPROVAL OF AGENDA** John Winkelman moved to approval the agenda as presented. Lois Russell seconded. Motion carried.

**APPROVAL OF JANUARY 22 & 23, 2010 MEETING MINUTES**  
Lynne Hilgendorf moved to approve the January 22 and 23, 2010, meeting minutes as written. Rachel Dray seconded. Motion carried.

**EXECUTIVE DIRECTOR REPORT:** Sylvia stated that she has spent the last few months dealing with the residual from PAIMI Audit last May 2009. Many performance evaluations given between January and March. Announcement of the signing of the office lease for 400 East Court, Des Moines, IA and we will move in May 28, 2010. Scott suggested that the open house be during the Federal Congressional recess.

**SO, WHAT'S IN A NAME?**

The PR Committee (Jon Doidge, Brian Niblo, Lori Hayden, and Sarita Mullen) delivered a Powerpoint presentation regarding Iowa Protection and Advocacy's professional name. Discussion ensued regarding the possibility of changing our name to "Disability Rights Iowa". Review of possible logos and tag lines was a part of the presentation and the discussion.

Scott Ourth made a motion to change our name. Valerie Owens seconded. Motion carried

Scott Ourth made a motion to change our name and logo to "Disability Rights Iowa". Lois Russell seconded. Motion carried.

Discussion ensued regarding the four logos presented. Scott Ourth requested that we tweak the top four logos with a few changes. Jon noted comments on possible changes. It was agreed not to include number 4. Scott Ourth motioned to table the decision on a logo. John Winkelman seconded. Motion carried.

**PERSONNEL MANUAL UPDATES:**

Scott Ourth moved to table the approval of the changes to the Manual updates. Seconded by John Winkelman. Motion carried.

**ADJOURNMENT** Valerie Owens made a motion to adjourn at 9:10 pm. Rachael Dray seconded. Motion carried.

**PERSONNEL COMMITTEE MEETING**

At 9:15 pm, the Iowa P&A Personnel Committee met. Present were Lesa Niday, Lynne Hilgendorf, Scott Ourth, and Valerie Owens. Sylvia Piper, Executive Director, was given her evaluation. COLA increases were discussed for all staff.

Respectfully Submitted,

Valerie J. Owens,  
Secretary

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**Saturday, April 17, 2010 8:44 AM**

**BOARD MEMBERS PRESENT:** Lesa Niday, President; Scott Ourth, Vice President; Valerie Owens, Secretary; Rachel Dray PAIMI Advisory Council Chairperson; John Winkelman; Lynne Hilgendorf, Fifth Member; and Lois Russell.

**BOARD MEMBERS ABSENT:** Michael Eide, Treasurer; Karen Swenson

**STAFF PRESENT:** Sylvia Piper, Lori Hayden, Mary Lynn Wallace

**CALL TO ORDER:** Lesa Niday, called the April 17, 2010, Board of Directors meeting to order at 8:30 am.

**FINANCIAL REPORTS:**

Financials were contained in the packet. A Grant Summary was presented. Mary Lynn Wallace presented the financials, in the absence of our Treasurer, Michael Eide. Discussion and questions followed. The Budget for the upcoming fiscal year was discussed in a detailed manner.

John Winkelman made a motion to increase the line item of PAIMI training by \$1,000 for the purposes of PAC training. Lynne Hilgendorf seconded. Motion carried.

John Winkelman made a motion to approve the Financials. Rachel Dray seconded. Motion carried.

**PAIMI ADVISORY COUNCIL REPORT:**

A sheet regarding Nominations and Appointments to the Advisory Council was presented to the Board regarding Council terms. PAIMI Council's upcoming speaking engagements and conferences. Submitted Jay Denne and June Judge to return to the PAIMI Council which put us at 9 PAIMI Council members. They discussed an oversight process for services being provided by PMIC's. Discussion regarding the Council's experience and concerns regarding children's mental health services.

A vote regarding the changes in the terms of the PAIMI Council members is tabled until June.

A motion was made by John Winkelman for Jay Denne to join the PAIMI Council. Lynne Hilgendorf seconded. Motion carried.

Lois Russell motioned that we approve the PAIMI Council Report. Valerie Owens seconded. Motion carried.

#### **APPOINT NOMINATING COMMITTEE:**

Lesa Niday is appointing the following to be the Nominating Committee: Lynne Hilgendorf, Chair; John Winkelman, and Karen Swenson. We have three applicants. We have sent out an additional seven applications.

#### **PERSONNEL COMMITTEE REPORTS:**

The Personnel Committee conducted Sylvia's Personnel Performance Evaluation. Scott Ourth expanded on the wonderful job that Sylvia has done through the year in light of all the challenges of this particular year. Scott made a motion to give Sylvia an increase of 4%. Lois Russell seconded. Motion carried.

#### **OLD BUSINESS:**

**Business Continuity** Succession planning for the Agency, the Executive Director and all the key positions in the Agency continues to be a critical process. Discussion regarding the possibility of adding an Assistant Director which could assist in the succession plan.

**Board/PAIMI Advisory Council Recruitment** The newsletter included recruitment announcements. The application for new members is also on the website.

**RAGBRAI Update** Please join TEAM PANDA (IPNA) for the RAGBRAI ride. We are all joining.

#### **NEW BUSINESS:**

**Representative Payee Reimbursement Funds** Discussed in January meeting. We are going to receive funds. A list of 18 businesses that we're supposed to go in and review the Rep Payee programs in these agencies. They are trying flush out "Atalissas". Assisted Living folks where DIA is not gaining admittance.

**New P&A Long-Term Care Program** Sylvia reported that there is a new P&A program coming up having to do with long-term care. We are waiting to find out more specifics..

**Iowa Budget, Waiting Lists, Current Status for Iowans with Disabilities Statewide, e.g., 14C:** Lynne Hilgendorf reported on her problems with waiting lists and

that there is no funding right now across the state for community-based services. Sylvia stated that people need to contact P&A. So far we have not had calls on this, so please encourage people to call.

**PUBLIC COMMENT:** There was none.

**2010 Board Meeting dates.** The upcoming Board Meetings will be held at the Wildwood Lodge, 11431 Forest Avenue, Clive, IA 50325 on June 25-26, 2010; and September 24-25, 2010.

**ADJOURNMENT:**

John Winkelman moved to adjourn the meeting. Lois Russell seconded the motion. By unanimous vote the Motion carried. Meeting was adjourned at 11:30 am.

Respectfully Submitted,

Valerie J. Owens,  
Secretary