

**Iowa Protection and Advocacy Services, Inc.
Board of Directors Meeting
January 22, 2010**

Iowa Protection and Advocacy Services, Inc.
905 Office Park Road, Suite 221
West Des Moines, IA 50265

Wildwood Lodge
11431 Forest Avenue
Clive, IA 50315

Friday, January 22, 2010 7:00 PM

BOARD MEMBERS PRESENT: Scott Ourth, Vice President and Acting President, Michael Eide, Treasurer, Valerie Owens, Secretary, Rachel Dray, PAIMI Advisory Council Chair, Karen Swenson, and Lois Russell.

BOARD MEMBERS ABSENT: Lesa Niday, President, John Winkelman, Lynne Hilgendorf, Fifth Member

PAIMI ADVISORY COUNCIL MEMBERS PRESENT: Mary Chavez, Julie Seemann

STAFF PRESENT: Sylvia Piper, Lori Hayden, Jean Herrity, Christy Blome, Jennie Salvato, Jon Doidge

GUESTS PRESENT: Miguel Chavez, Maurice Adair, and Michael Hildebrand

Introductions were made by all present.

CALL TO ORDER: Scott Ourth, Vice President, called the January 22, 2010, Board of Directors Annual Meeting to order at 7:15 pm at which time he announced the absence of a quorum by one Board Member.

INSTALLATION OF NEW MEMBER:

Lois Russell was inducted by Scott Ourth as a new Board Member acting in the capacity of the Disability Professional.

SPECIAL PRESENTATION OF GIFT TO IOWA P&A by Maurice Adair with Transformations and One Iowa. A presentation of a quilt representing a stained glass window called "Keep the Love Alive" which represents AIDS victims.

PAIMI MONITORING TEAM UPDATE – Will take place tomorrow.

PUBLIC COMMENT: Jon Doidge, is working on an annual report. First one done since 1996. The total annual salaries were \$587,000 in 1996, in 2009, there was \$611,000 in salaries. As of the 1st of February we will be publishing another newsletter. We are migrating and updating our database so that we can send by email versus snail mail. We have 3000 on our mailing list. We have worked out a calendar where every

name will be reviewed every year. We have categorized them by month, i.e., Legislators in December, etc. RAGBRAI – is moving on to create Iowa Healthy Living and Iowa P&A staff are signing up. Des Moines Register is going to give us the route soon. We are scheduling three days of Team Panda to make them more aware of Team Panda, Iowa P&A and voter access to enhance our visibility. Ed Boll is working on coordinating this. He is the resident expert as he has participated in 13 RAGBRAIs.

ADJOURNMENT:

Scott Ourth informally closed the meeting to reconvene in the morning.

At 8 AM, the Iowa P&A Personnel Committee met. Present were Scott Ourth, Valerie Owens, and Michael Eide.

Respectfully Submitted,

Valerie J. Owens,
Secretary

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Board of Directors/ Meeting
January 23, 2010**

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Clive, IA 50315

Saturday, January 23, 2010 8:30 AM

BOARD MEMBERS PRESENT: Scott Ourth, Vice President and Acting President, Michael Eide, Treasurer, Valerie Owens, Secretary, Rachel Dray, PAIMI Advisory Council Chair, Karen Swenson, and Lois Russell. John Winkelman was present via phone.

BOARD MEMBERS ABSENT: Lesa Niday, President, Lynne Hilgendorf, Fifth Member

PAIMI ADVISORY COUNCIL MEMBERS PRESENT: Mary Chavez

STAFF PRESENT: Sylvia Piper, Lori Hayden, Christy Blome,

GUEST PRESENT: Miguel Chavez

CALL TO ORDER: Scott Ourth, Vice President, called the January 23, 2010, Board of Directors Meeting to order at 8:48 am at which time he announced that we had a quorum with the addition of John Winkelman by phone.

Introductions were made by all those present.

APPROVAL OF AGENDA: Michael Eide moved to approve the agenda as presented. Rachel Dray seconded. Motion carried.

APPROVAL OF MINUTES: Michael Eide moved to approve the minutes as corrected (Rachel Dray's last name spelled wrong in one place), of the September 25 and 26, 2009 Annual Board of Directors Meeting. Karen Swenson seconded. Motion carried.

The PAIMI Advisory Council Report

The PAIMI Advisory Council voted to add Lance Baker to the PAIMI Council. Rachel Dray stated that the council would like to change the term of the PAIMI Advisory Council from one four-year term to two four-year terms. The Board has two three-year terms, but subject to being nominated for the second term. Sylvia says that it is not in the Operating Procedures for PAIMI Council to have two terms. Rachel will put something in writing to present to the Board at the next board meeting.

PAIMI Advisory Council voted to remove Diane Johnson because she has not attended in the last three meetings. It is the discretion of the Advisory Council that if someone misses two consecutive sessions, their participation in the Advisory Council can be terminated.

John Winkelman moved that Diane Johnson be removed from the PAIMI Advisory Council due to her missing three consecutive meetings. Michael Eide seconded. Motion carried.

Michael Eide moved that we accept Lance Baker as a new member of the PAIMI Advisory Council. Valerie Owens seconded. Motion carried.

FINANCIALS:

Audit field work should be complete this week weather permitting. Previous weather delays and Accountant's medical absence slowed this process down. Funds were received in September from Social Security for the PABSS program to change their grant year from Nov 30 to correspond with the other grants with an end date of Sept 30. A small amount of Representative Payee funds were also received at this time in order to start the qualification process. Fiscal Year 2009 funds were finally promised for the PATBI program in July. They have yet to be received. Partial appropriations have been received for fiscal year 2010 from the PADD, PAIMI and PAIR grantors. The remainder of these grant funds are expected by the end of the month. Any future changes will only be implemented after a team consisting of the Executive Director, Board Financial Committee, Auditors and the Accountant has an opportunity to review and see how they may impact the expected reports. Financials are not available yet for October, November and December 2009. We are dealing with residuals from the PAIMI Monitoring Team in May. The auditors were continually asking for corrections.

9:43 am Break

10 am Resumed meeting.

PAIMI Council Report:

The PROVIDER EDUCATION PROGRAM by NAMI of Iowa was recommended by the PAIMI Advisory Council as an opportunity to educate staff and/or the Board.

Rachel Dray completed the PPR (Program Performance Report) for the PAIMI Advisory Council and it was submitted in a timely manner. Rachel did an excellent and detailed report.

PERSONNEL COMMITTEE REPORT:

Daniel Van Sant is coming on next week as a Student Intern for 8 weeks. He found us through our new website.

Brian Niblo has been hired to fill a position as Disability Rights Advocate. You also met Christy Blome our managing attorney.

OLD BUSINESS:

The lease at 400 East Court Avenue in the East Village. It puts us within a 10 block area of everyone we work with and the Capitol. The attorneys (Davis Brown Law Firm) are reviewing the lease. Concerns are that we may not be able to get into this location until July 2010.

RAGBRAI – report was given last night by Jon Doidge.

Mental Health Report “Recommendations to Redesign Iowa’s Mental Health System”. Suggesting that one of them be turned over to Iowa State. Iowa P&A is recommending to John Baldwin, Director of Corrections, that DHS turn one of the Iowa Mental Health Institutes over to the Department of Corrections to be used for those with Developmental Disabilities.

Recruiting Board and PAC Members -- The current Board has 9 of a potential 10 members. We need to recruit 4 Board Members and have them ready to go by September, 2010 due to the current opening and 3 Board members going off in September 2010. Lesa Niday and Michael Eide are at the end of their second term. Valerie Owens is at the end of her first term and she will not be returning. Scott requests that our efforts concentrate on the geographical areas and makeup of the potential board members. Everyone should participate in the recruitment process.

Will be losing Diane Johnson, added Pat Crosley, and now added Lance Baker. A maximum of 8 members

It was brought to Valerie Owens attention that the minutes handed out were missing part of the minutes. New copies will be reviewed by Valerie, Lori and Sylvia, and Valerie will see that they get mailed to the Board.

NEW BUSINESS:

NDRN National Conference will be held the week of June 7, 2010, in Los Angeles, California. The Board President and PAIMI Council chair will be in attendance as well as some staff.

FY2009 Program Perform Reports – Seven reports were written and a copy was available to the Board to review. The PPRs are created by comparing our priorities goals to actual outcome.

2010 Board Meeting dates left for this year. All Board Meetings will be held at the Wildwood Lodge, 11431 Forest Avenue, Clive, IA 50325. April 16-17, 2010. June 25-26, 2009; and September 24-25, 2009

ADJOURNMENT:

Michael Eide moved to adjourn the meeting. Rachel Dray seconded the motion. By unanimous vote the Motion carried. Meeting was adjourned at 10:45 am.

Respectfully Submitted,

Valerie J. Owens,
Secretary